



Checklist

Forms completed and signed by owners

Client contact details	<input type="checkbox"/>
Dogs Details	<input type="checkbox"/>
Details of service	<input type="checkbox"/>
Additional Notes	<input type="checkbox"/>
Permissions	<input type="checkbox"/>
Vet Release	<input type="checkbox"/>
Dog walking off-lead disclaimer	<input type="checkbox"/>
Up to date vaccinations book supplied	<input type="checkbox"/>
Terms & Conditions	<input type="checkbox"/>

Payments

Deposit Paid _____ Full Payment Paid _____ Remaining Payment _____

Things to remember for your dog's holiday

- All vaccinations or course of vaccinations must be completed at least 2 weeks prior to any boarding
- Dog(s) to be in good health for arrival. "In-season" dogs will **NOT** be accepted
- Emergency Contact to be informed prior to dog's stay
- Dog's bed/blanket and food/treats supplied by yourself
- Booking fee of 50% must be paid within 24 hours of initial enquiry or after a successful introduction
- By signing these forms, I am agreeing to follow through with this booking and pay any fees due
- Remaining 50% must be paid 28 days before check-in, if booking less than 28 days in advance of check-in, then full fees are due
- Please arrive on time. If you arrive early, please wait until agreed time to ring the doorbell. If you are running late, you must call or text on 07713 703755 (other means of contact, such as Facebook or WhatsApp may not be received)
- If you are more than 15 minutes late with no contact to arrange a new time for drop off or collection, I may not be available and may need to rearrange at a time to suit
- If the service is cancelled up to 28 days before commencement of the check-in date, the booking fee will be held on account for future services or where no future bookings are required the booking fee will be non-refundable. When the service is cancelled within 28 days of commencement of the check-in date or you fail to show up for the booking, the full amount is payable. Poppets Petcare does not charge an extra administration fee for cancelled bookings. Cancellations must be made in writing by email, text or via my Facebook page.